

GRESFORD COMMUNITY COUNCIL
LIGHTING COMMITTEE

Meeting held 29th May 2018.

Present: Councillors M. Harriman, B. Blackmore, A. Bailey

Chair: Councillor M. Harriman

Apologies: Councillor J Holmes

Absent: Councillor MJ Edwards, J Hobbly

Matters discussed.

1. **Apologies** were given to the meeting and these were accepted.
2. Members were reminded of the need to **declare any interests**.
3. **Election of Chair:** -Councillor M. Harriman was nominated as Chair and accepted.
4. **Terms of Reference:** The Clerk advised that she would draft a Terms of Reference for the group and bring to the next meeting.
5. **Update on Current position.:**
 - a. Funding Application to Salix: The Clerk advised she is now in receipt of required information form Carbon Trust which will assist in the bid which she hopes to put together in the next few weeks. This can initially be an expression of interest. She is advised that funding is available all year round, but it is advisable to get the bid in as soon as possible due to competing bids
 - b. **Information from Carbon Trust concerning Carbon and cost savings. :** The Clerk took members through the document and advised on the advice received from Carbon Trust in respect of the three options outlined and costed, that trimming and dimming of lights in certain areas would lead to greater cost and carbon savings and a shorter payback period, which would be helpful in terms of the funding. This was discussed, and it was agreed to recommend to Council that universal trimming in all locations should occur, except for Pant lane, hillock Lane, high Street and Clappers Lane. **Action: Clerk to put on next agenda.**
 - c. **Information from WCBC concerning stock condition survey:** The Clerk reported that the Lighting Manager had confirmed the survey had taken place and the report awaited. A discussion took place about the importance of knowing the status of each column. Councillor Harriman advised that once we are in receipt of it we may wish to take up with Full Council whether the arrangement should continue.
6. **Tender Process and options:** - The Clerk advised on discussions held with Clerks in various other Community Councils who had taken this forward and the processes they had adopted. She also advised that she had made tentative enquiries of three firms who had been awarded replacement work, who were all willing to come in to discuss. The Clerk advised on the merits of this as she understood it in terms of understanding some of the technical work concerning the particular lights on offer. It had been stated that early adopters of the new LED technology had experienced problems, so it had obviously been advantageous to wait since the technology has improved. In bringing forward Item 7 into the discussion(Company information sourced) the Clerk also advised of various company's information on products of offer and other companies sourced, including those previously brought by Councillor Harriman. The Clerk also presented a draft specification she had prepared and also a more detailed specification on line from Stevenage Council. The advice received from other Community Council Clerks was that

there was no need for a very s detailed specification. It was agreed that the Clerk shall compile a list of companies and their websites, together with the specification from Stevenage and forward to members of the lighting group. This can be looked at in more detail at the next meeting in July. It was also agreed to invite the Rossett Clerk to the next meeting as an approach had been made to join forces on this work. The merits of this were discussed. In terms of the Salix funding it was agreed that the preferred option is option 1c as defined by the Carbon Trust and that those costings could potentially be used. A form of words could also be used in the tender document in introducing the prospect of a tender being possible for the maintenance contract.

7. In terms of the action plan, the Clerk will update the required actions.

8. **Lighting Fault reports:** Councillor Bailey advised on lighting issues at Pant lane and Parkfield (38), and that Chestnut and Poplar Avenue were on all the time Councillor Harriman reported concern about a light near the Community Centre on the Chester road just past Sandy lane. Councillor Blackmore advised of the 30-mph sign near the Texaco garage. A discussion took place about various street lighting fault reporting systems held by different councils.

9. Councillor Harriman raised concern about a scheme of delegation being required in order to enable the Clerk to authorise repairs up to a certain amount. This is to be considered at the next meeting. Councillor Harriman also requested that the item about the street Lighting Maintenance SLA with WCBC be put on the next Council agenda, as a separate item.

10. The **next meeting** will be rearranged to early July. To be notified.