

GRESFORD COMMUNITY COUNCIL
LIGHTING COMMITTEE

Meeting held 6th August 2018.

Present: Councillors M. Harriman, A. Bailey, J Holmes, MJ Edwards, B. Blackmore

Chair: Councillor M. Harriman

Apologies: Councillor J Hobbley

Minutes

1. **Apologies** were given to the meeting and these were accepted.
2. Members were reminded of the need to **declare any interests**.
3. **Minutes of the previous meeting held 2nd July 2018 and matters arising:** The Minutes were approved as a true record. A discussion took place about the number of lights that Rossett Community Council are responsible for and future liaison with them over any tender process.
4. **Terms of Reference:** The Clerk circulated draft Terms of Reference for the Lighting Committee and these were agreed. A discussion took place about the Lighting Committee and it was confirmed that it had been approved as a Committee by Full Council at the Annual Meeting in May. It was however noted that once the Lighting Replacement Programme has been put in place, the future function and role of the Committee would need to be reviewed and a decision taken on whether it should continue as a Committee.
5. **Consideration of Communications received from Various Companies and Matters arising:** The Clerk confirmed that she had written to seven companies and the responses received were circulated and considered in turn. It was agreed to invite each of the seven companies in to individual meetings to be held after the 17th September in order that each company can be questioned, and a discussion take place on the various products and methodology. This to take place the week beginning the 17th September. Councillor Harriman stressed his view that their consideration of the Conservation area and a suitable lamp was very important.

Action: The Clerk will contact each company and invite them in. Members agreed to attend each meeting on the dates that week. The Clerk to arrange times and venue. The Clerk to ask advice of other Clerks and Salix as to questions that may be asked and circulate in advance. It may be necessary to have a pre-meeting.
6. **Consideration of draft Specification for Tender process and how to proceed.** A discussion took place and the Clerk circulated a draft document. Councillor Harriman advised of the need for a steer from Full Council concerning trimming and dimming. Is the idea agreed in principle, and if so, is it agreed as specified in the document? There is a link with the loan repayment costs and period dependent on the extent of trimming and dimming. It was suggested that an example of dimming would be useful to see. The matter was raised about further stock particularly in the Marford area which is retained under the control of Wrexham County Borough Council. It was agreed that the tender document could be re-examined following the meetings with contractors in case there are items to be added. Councillor Harriman advised that the issue of dimming is one of a manufacturing process and depends upon having the correct bulb and light. These could potentially be anything from £8-£15 more expensive per light. **Action: Clerk to contact WCBC to determine extent of lighting still owned by them.**
7. Funding Application to Salix: The Clerk advised that the funding application is still registered as an expression of interest and any quotes received were to inform this further. It was agreed that this cannot be fully determined until after the meetings held with contractors.
8. **Action Plan:** The Clerk will update the required actions.

9. **Lighting Fault reports:** The Clerk advised of a report that had been made in the Newtown area and associated concerns.
10. **Any other Lighting Matters:** There were no other lighting matters
11. The **next meeting of the Committee** will be the scheduled 1st November 2018 or sooner as required.