

GRESFORD COMMUNITY COUNCIL

LIGHTING COMMITTEE

Meeting held 31st May 2019.

Present: Councillors M. Harriman, , J Holmes, MJ Edwards

Chair: Councillor M. Harriman

Clerk: S. Baxter

Apologies : Councillor A. Bailey

Absent: Councillors J Hobbley, B. Blackmore

Minutes

1. **Apologies** were received from Councillor A Bailey..
2. Members were reminded of the need to **declare any interests**.
3. **Election of Chair 2019-20:** Councillor Edwards proposed that Councillor Harriman continue as Chair, seconded by Councillor Holmes. Councillor Harriman agreed to continue as Chair of the Lighting Committee.
4. **Minutes of the previous meeting held 1st October 2018 and matters arising:** The Minutes were moved and agreed as a true record .
5. **Progress on Replacement Columns:** The Clerk advised that the nine columns had been replaced recently. She had met them on site and was awaiting confirmation from the company of the completion of the work, but it appeared there were no issues with completion. An issue had arisen on site and the advice of WCBC had been sought as they had commissioned the condition survey, and this was resolved.
6. **Progress on LED contract award and timescales:** The Clerk advised of information received from the LED provider and the installer, which suggested that everything was proceeding as planned. The LEDs are currently in manufacture, and the installer is arranging to survey. The anticipated start date for installation is ten weeks.
7. **Process concerning Salix Funding:** The funding has been confirmed by Salix. Salix had also stated that there may be some movement if anticipated costs are higher than expected at present. A discussion took place about staged invoices, and it was confirmed that there are sufficient reserves to deal with this should the issue arise. A discussion took place about the programme of installation. **Action: Clerk to enquire with company how the installation is to proceed and the anticipated start date. Clerk to put something in Essentials , and on the website and noticeboard, once the dates and schedule have been confirmed, to keep residents informed. To keep all Councillors informed of timescales so that they are able to answer any queries that might arise.** A discussion took place about trees and the likelihood of trees blocking the light emitted in some areas. **Action: Clerk to make enquiries.**
8. **Future Lighting Maintenance contract:** A discussion took place about the current maintenance contract with WCBC, and the reduction in price but also service going forward. It was noted that with the installation of new LED the frequency of repair should be reduced. The Clerk confirmed that although the SLA is in place with WCBC at present three months' notice would need to be given for its termination. It was noted that a Maintenance contract is in place among a number of other Councils. Discussion also took place around the numbering of the columns and what would be required , and future reporting mechanisms for faults. **Action: To recommend to Full Council that three months' notice be given to WCBC to terminate the current arrangement , which would end in September. Clerk to enquire with WCBC about their reporting mechanism for faults, and whether it would be possible to**

make future use of that, and costs. To enquire with other community Councils what they are currently doing. To enquire with installer of LED whether they can offer a reactive maintenance service and fault reporting.

- 9. Future Programme of Column Replacement:** A discussion took place about advice that had been received concerning concrete columns, and work being carried out in other areas replacing columns on a rolling programme. It was agreed to have a further survey carried out once the LED's are in situ. A discussion took place about the fact that Community Councils across Wales are incurring costs regarding lighting assets. **Action: Councillor Harriman to draft a letter to Welsh Government and pass to the Clerk.**
- 10. Matters arising from design and survey if available:** The Clerk confirmed this was not currently available, the installer would be carrying this out in the near future, looking at any issues that might arise, light fittings, spread of light and wattage etc. A discussion took place about numbering, and future solar lighting. The numbering of columns, and reporting requirements were further discussed.
- 11. Lighting Fault reports:** There were no specific lighting fault reports for action.
- 12. Any other Lighting Matters- Unit 177 Stancliffe Avenue:** The Clerk advised of the notification received from WCBC recently, concerning the replacement of the LED and column in this location, and of the price quoted by WCBC. She had sought the opinion of the Lighting installer, and he had advised that a sleeve could be sourced and fitted and recommended sleeving the neighbouring column also. The price he quoted was £260 plus VAT. It was **agreed** to recommend this course of action to Full Council.

The date of the next meeting has been set as 22nd July 2019.