

Minutes of Finance Committee held 22nd June 2017

In attendance: Councillors B Blackmore, J Hobbley, , I Lewis, M Wilde

Chair: Councillor J. Hobbley

Clerk and Responsible Financial Officer: S Baxter

Apologies: Councillors M. Harriman M.J. Edwards, J. Holmes

1. Apologies were taken as noted above
2. Councillor J Hobbley put himself forward as Chair, seconded by Councillor Wilde and agreed by those present. Councillor Hobbley was duly elected Chair of the Finance Committee for the forthcoming year.
3. The Minutes of the meetings held on the 24th April could not be agreed as a true record as no Councillor present had been at the meeting. The minutes were deferred until the next meeting of the Committee.
4. The Clerk gave an overview of the Internal Audit report and copies of the document were given out. Two minor items had been picked up, these were a matter concerning the Asset Register which had previously been reported to Committee and has now been addressed, and the fact that one of the Cemetery receipt books were missing for the purpose of the audit, but was not in fact missing. No other issues were identified. Councillors requested a copy of the Asset register which will be supplied for the next meeting.
5. The Clerk updated the Committee on expenditure this year with a Financial Report for the first Quarter. This was considered and accepted. The Full report will also be presented to Full Council on the 6th July with a n update for transactions at the end of June.
6. The Clerk gave an overview to Members concerning the Possible purchase of the Allotments land from the University of Wales. Committee were advised that the Task group had met and further information was awaited from the University of Wales' Solicitor before proceeding further.
7. The Clerk advised on the draft document Standing Orders and that a task group was required to focus on the document and suggest any additions or amendments. **Action: Clerk to organise a meeting.**
8. The next item was subject to the exclusion of any Press and Public
9. The date of the next meeting was agreed as September 27th 2017.